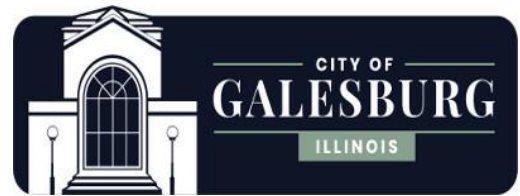


Airport Advisory Commission



MINUTES

November 21, 2024, 3:00 p.m.

International Stearman Community Center, Stearman Building, Second Floor

1. Call to Order

The meeting was called to order by Aaron Repp at 3:00 p.m.

2. Roll Call:

Present

Aaron Repp (Chairperson)

David Christensen

David Carlton

Phillip Wolford (FBO Rep)

Ken Springer (KCAP Rep)

Bradley Hix (Council Liaison)

Ex-Officio

Don Miles (Director of Parks & Recreation)

Eric Hanson (City Manager)

Absent

None

Public Members in Attendance

Toby Meyers (Jet Air)

3. Approval of Minutes: October 17, 2024, Meeting

Christensen made a motion to accept the minutes of the meeting as presented and seconded by Ken Springer. The motion passed unanimously.

4. Updates and Reports:

a. FBO Update (Phillip Wolford)

Air traffic has been average.

b. Airport Manager Update (Eric Hanson)

Met with Jeff Olson to discuss ongoing projects. Fuel island plans are to be complete by December. Parking lot plans are to be completed so that the project can make the March letting through IDOT. ALP issues have been straightened out, but it will be a three project. Met with Phillip and Toby to discuss other projects and concerns including the private hangar lease. Budget will be approved on December 2nd. Still working on finding funds to demolish the old terminal building and construct a new maintenance building. Will get with Legal to work on the property tax issue with hangar leases. Aaron Gavin will be taking the position of Public Works Director at the first of the year and will assume the role of the Airport Manager.

c. Airport Maintenance Update (Don Miles)

Gutter and roof work to possibly start tomorrow near Jet Air walk door. Once this work is complete a new smaller awning will be put up over door. Ameren has been made aware of the issue with the settling transformers in the parking lot. It has been stated that the

issue should be resolved before the first of the year. Roger Darst will be retiring next month and Dave Vandermeer has been hired to take his place and is currently training with Roger to make sure that there is a smooth transition with maintenance operations.

5. Old/Tabled Business:

None

6. New Business:

None

7. General Discussion of other Airport Related Topics

Carlton asked about painting murals on the hangar doors as was discussed awhile back.

Christensen asked about keeping regional status. Wolford explained that status is updated every two years, so pilots need to keep doing what they have been doing to keep numbers above the threshold.

Repp mentioned that the Airport Cooperative Research Program (ACRP) has a plethora information about operating airports and it even has a section about hangar leasing.

8. Citizen Comments

None

9. Next Meeting: A motion was made and approved to cancel December's meeting due to the proximity to the Christmas holiday. The next meeting will be Thursday January 16, 2025.

10. Adjournment: A motion was made to adjourn the meeting at 3:36 pm

Upcoming Airport Events

Date(s)	Event